

## CAREER OPPORTUNITY

# Site Supervisor/Project Manager

### JOB SUMMARY

This individual will be reporting to the General Manager, the Site Supervisor/Project Manager is responsible for establishing and managing the site as well as being able to handle multiple projects at once. The position is required to provide leadership in the performance of all activities related to the execution of the projects, including: estimating projects, leading teams of technicians and trades, contract administrative duties, quality control, planning and cost control, material management, and leading of site safety standards.

### RESPONSIBILITIES

Upholding the organization's contractual responsibilities with key stakeholders.

Maintain relationships with clients and other third parties on and off the work site.

Overall execution of and compliance with the company's Quality Control Management System.

### QUALIFICATIONS

5+ years of experience in residential and commercial construction.

Journeyman certificate or related experience preferred.

Strong organizational skills.

Excellent communication and interpersonal skills.

Results-oriented individual with the ability to interpret and effectively manage multiple and competing priorities and timelines.

Strong leadership qualities, with a demonstrated track record of dealing successfully with internal and external customers.