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Director of Portfolio Reporting



200 Graham, 200 Graham Ave, Winnipeg, Manitoba, Canada Req #930

Date Posted: Monday, January 6, 2025

GWLRA is a leader in both the commercial and multi-residential real estate industries. We believe in generating value by creating vibrant, sustainable communities that engage, excite, and inspire. Our people live our values through the work they do and the results they deliver. Our core values are keeping our word, working better together and embracing diversity.

Join a leading Canadian real estate financial services company backed by The Canada Life Assurance Company. As a key member of the Winnipeg Client Reporting team reporting to the Senior Director of Portfolio Reporting. The Director will lead a team responsible for reporting the financial performance of two Segregated Funds and a Directly Held portfolio valued at \$13.7 billion in real estate assets.

RESPONSIBILITIES

- Leverage technology to turn data into actionable insights.
- Provide in-depth financial, variance and trending analyses and value-added insights related to key returns and other financial and non-financial metrics.
- Interpret results and articulate appropriate recommendations to ensure effective and accurate financial reporting.
- Review and approve the daily Segregated Funds valuation, to ensure completeness and accuracy of the net fund values.
- Review and approve the financial reporting to The Canada Life Assurance Company on a weekly, monthly, and annual basis.
- Review and report annual subsidiary statements to tax departments.
- Review and approve account reconciliations that support the financial statements.
- Collaborate with GWLRA regional offices across the country to track, analyze, and report on financial data.
- Lead and facilitate responses to internal and external auditor enquiries.
- Identify and help manage risks and opportunities to enhance the accounting and reporting of the Segregated Funds and Direct Held Portfolio.
- Develop and manage financial controls in accordance with the company's policies and procedures.
- Review and approve acquisition and disposition entries to ensure accuracy and appropriate treatment of unique transactions.
- Research and analyze new IFRS accounting standards and accounting issues.
- Review monthly and annual operating budgets for properties within the Segregated Funds and Direct Held portfolios.
- Prepare and analyze cash flows for the portfolios.
- Approve and release payments in online banking platforms as an authorized signor on bank accounts.

QUALIFICATIONS

- Professional CPA designation.
- Minimum 5 years of related work experience as a people leader
- Strong proficiency in Microsoft Excel and other data analytic tools.
- Experience with Yardi and Power BI would be an asset.

- Strong interpersonal, communication and customer service skills with the proven ability to collaborate at all levels of the organization.
- Enjoy problem solving and complex organizational accounting.
- A track record of process improvements through the use of technology solutions.

WHAT WE OFFER

- 3 weeks of vacation per year
- 3 paid personal days per year
- Half-day every Friday before a long weekend
- Eligible to participate in our annual performance based bonus program
- A comprehensive health benefits plan that supports you and your family
- Up to \$2,000 annual education allowance
- Up to \$5,000 annual mental health coverage
- A friendly, welcoming, and supportive culture
- Many social and team events!

Our Business

Learn more about our [commercial](#) and [residential](#) businesses, [our values](#), and [careers](#) at GWLRA.

Our Commitment to Diversity

GWL Realty Advisors is an equal opportunity employer. It prohibits discrimination based on age, color, disability, national origin, race, religion, gender, sexual orientation, and any other legally protected class in accordance with applicable federal, provincial and local laws. We are committed to creating and maintaining an inclusive and accessible workplace. If you are contacted for an interview and require accommodation during the interviewing process, please let us know.

Other details

Job Family Corporate Finance

Job Function Finance & Accounting

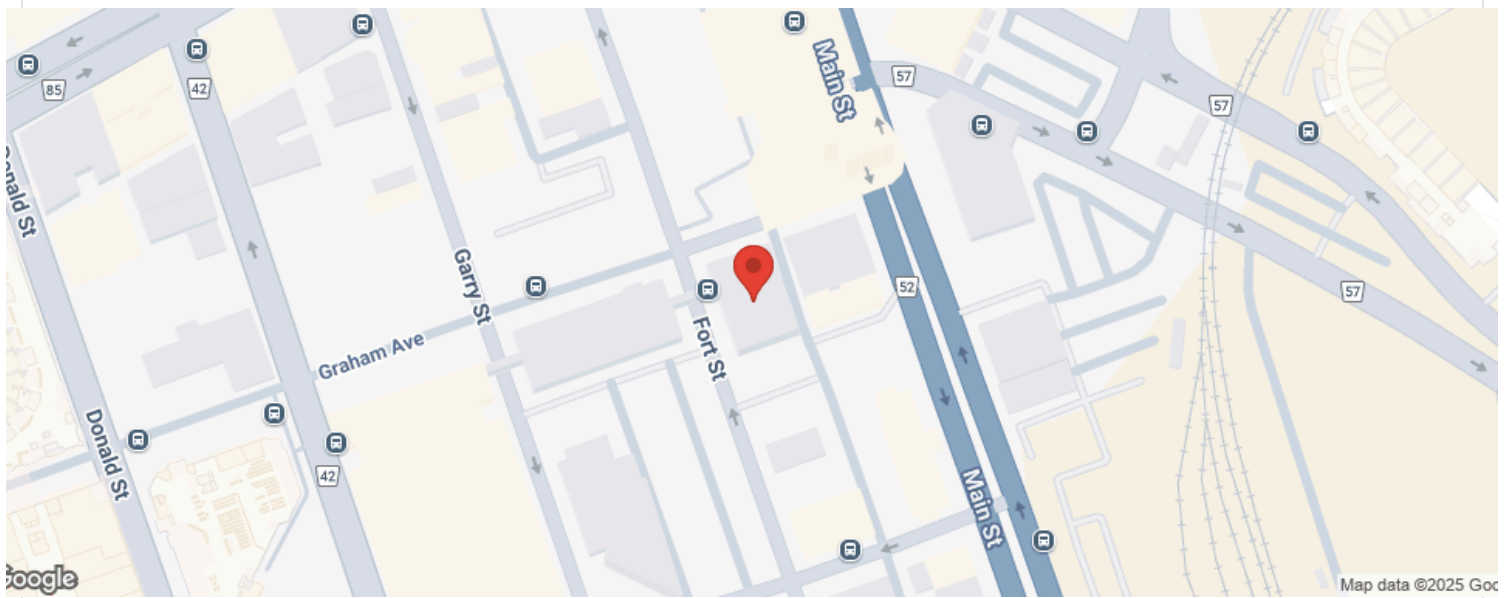
Pay Type Salary

Employment Indicator Regular Full Time

Travel Required Yes

Required Education Bachelor's Degree

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