
Shift Engineer (Contract)

Job Category: Real Estate Management

Requisition Number: SHIFT002904

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Full-Time

On-site

Winnipeg, MB R3B0X3, CAN

Job Details

Description



Shift Engineer (6-Month Contract)
One Lombard Place | Winnipeg, MB

Join Us to Grow, Connect, and Make an Impact.

At BGO Properties, we're dedicated to enhancing personal and professional growth, fostering meaningful connections, and giving back to the communities where we operate.

As one of Canada's premier providers of commercial property management and leasing services, BGO Properties manages a diverse portfolio of over 400 properties, totaling more than 67 million square feet of residential, office, industrial, and retail space. For over 30 years, our clients have trusted us to deliver innovative real estate solutions that create value and support their success.

As part of the global BGO family, we leverage international expertise and local market insights to provide high-quality services. Our experienced team works across a variety of commercial real estate sectors, which ensure every property we manage is a welcoming and functional destination for tenants.

Whether you're launching your career or advancing as a seasoned professional, BGO Properties offers opportunities for professional growth, continuous learning, and leadership development.

Join us and help shape the future of commercial real estate.

The Opportunity: Reporting to the Operations Manager, the Shift Engineer is a building operator responsible for administrative, operational, and technical support of portfolio or complex of buildings. Over sees operations, maintenance, and repair of buildings.

The primary objective of the Shift Engineer is to ensure that the assigned real estate portfolio or complex of buildings is being managed and maintained in a safe and environmentally responsible manner and to the highest level of operational efficiency.

What you will do:

The primary responsibilities of the Shift Engineer, include assisting with:

- Operation of all life safety systems of all properties including fire alarms, sprinkler systems, fire pumps and standby emergency generators. Perform all assigned routine testing and be able to operate the various systems in emergency situations. Always maintain operational proficiency
- Respond to tenant concern. Deliver services to established standards and complete documentation in an accurate and timely manner
- Conducting and coordinating unscheduled repairs of HVAC, mechanical, plumbing, lighting, electrical.
- Perform preventative maintenance activities as assigned by the Operations Manager. Complete tasks and enter information in an accurate and timely manner to established deadlines
- Perform water treatment testing, system operation and maintenance to ensure the water chemistry in all systems always remains within established parameters
- Management of energy and utility consumption.
- Perform environmental assessments and reporting.
- Implementing the corporate occupational health and safety program; complete periodic and ongoing training requirements such as LMS courses as required
- management of waste, recycling, and hazardous materials.
- Operation of multiple building automation systems. Must be able to interpret available information and make sound operating decisions. Must be able to operate all assigned systems in an effective manner
- Assist Projects and Technical Services Manager with investigation and project related items.
- liaising with regulatory or civic Authorities Having Jurisdiction.
- providing technical or administrative advice to internal and external clients.
- Perform inventories on consumable supplies as directed by the Operations Manager
- Participate in the annual Critical Parts Inventory process if directed by the Operations Manager
- Participate in the annual Chattel Inventory process if directed by the Operations Manager
- Provide liaison services with construction trades on base building systems. Provide life safety system impairments, shutdowns of fan and domestic water systems in support of construction activities
- Actively improve building systems knowledge over time. Share information and experiences to develop the knowledge base of the team
- Remaining current and up to date with new industry practices, legislative changes, and new technologies.
- Other assigned duties.

Sustainability

- Embrace and proactively support BGO's culture of environmental responsibility and social responsibility
- Operate the building in the most energy and utility efficient manner without sacrificing tenant comfort
- Consistently and accurately input and manage energy performance, maintenance, and environmental risk data into the respective management systems
- Continually seek opportunities to improve energy consumption
- Quickly respond to and manage environmental hazards and events
- Consider sustainability when reviewing building operations
- Participate in tenant and staff community support events as appropriate

Who You Are:

Technical Qualifications - The Shift Engineer shall have the following technical qualifications or industry equivalency: either individually or in combination

- minimum of 5 years direct work experience holding an intermediate or senior position in commercial high rise building operations.
- a valid driver license is helpful, not required.
- intermediate level skills in Microsoft Office.

Communication & Relationship Skills / Personal Character Traits- Ability to communicate effectively and professionally, both oral and written, with all levels within the company; ability to develop and sustain cooperative working relationships with all business units; mature and self-motivated team player who is committed to personal growth and ethical integrity.

Time Management / Working Environment - Ability to allocate one's time effectively and manage tight deadlines; ability to work under pressure and achieve quality results; ability to handle multiple demands and competing priorities, adaptable to new ideas and embrace changes; results and detail oriented; work within an environment that is subject to moderate to high levels of stress in emergency or conflict situations; on occasion requires involvement in repairs or maintenance in inclement weather or uncomfortable environmental working conditions; may be required to attend to or provide direction during after hours emergency situations; requires the ability to exert moderate physical effort and must be able to move quickly in emergency situations; is able to thrive within a busy working environment.

Organizational & Leadership Skills – Ensure operations records, files and documentation are maintained in an orderly, accurate and timely fashion; sound administrative and organizational skills; possess strong leadership, mentoring and coaching skills. Must be able to work to established goals and objectives with minimal supervision.

Decision Making Skills - Ability to resolve problems using facts and sound reasoning; ability to achieve goals using logical and strategic approaches to resolving challenges.

Police Clearance – A criminal verification check is required for employment.

At BGO, we recognize that each employee's unique experiences, perspectives, and viewpoints strengthen our ability to create and deliver the best value to our clients, partners and stakeholders/investors and therefore we strongly encourage applicants of all genders, ages, ethnicities, cultures, abilities, sexual orientations and life experiences to apply.

BGO is committed to equitable hiring practices and we welcome the opportunity to discuss accommodation and ensure fairness and equity in our hiring process. If you require accommodation, please email us at accessibility@bgo.com and include: Job posting #, your name and your preferred method of contact.

We thank all applicants for their interest in employment with BGO, however only those selected for an interview will be contacted.

BGO Properties is the Canadian real estate property management and leasing division of BentallGreenOak (Canada) Limited Partnership. BGO is a global real estate investment management advisor, real estate lender, and globally recognized provider of real estate services. BGO is a part of SLC Management, the institutional alternatives and traditional asset management business of Sun Life. For more information, please visit www.bgoproperties.com