

We Are HIRING

Service Coordinator

This is a fantastic opportunity to step into a key role within our organization and be part of a supportive, experienced team. While prior experience in the mechanical/electrical services industry is a definite asset, we're also open to training the right individual who brings strong coordination skills, a positive attitude, and a willingness to learn.

Key Responsibilities

- Manage the preventive maintenance program
- Assist with the quoting process
- Support business development activities
- Prepare and submit service proposals
- Serve as secondary backup for Dispatch
- Manage the electronic work ticket system
- Provide operational support

APPLY NOW

