



REALTY SERVICES

## JOB DESCRIPTION

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### PRIVATE PENSION PARTNERS REALTY SERVICES

MAINTENANCE TECHNICIAN	
<b>Location:</b>	Winnipeg, MB
<b>Compensation:</b>	Compensation commensurate with experience
<b>Reports To</b>	Senior Property Manager

#### JOB OVERVIEW

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Private Pension Partners Realty Services ("P3 Realty") is seeking a Maintenance Technician to join our growing team. As P3 Realty's Maintenance Technician, you will be responsible for performing general maintenance, repairs, and upkeep of residential and commercial properties. Your duties will include handling tasks in areas such as plumbing, electrical, painting, and grounds-keeping repairs and ensuring that our properties remain safe, functional, and well-maintained. This role is essential in supporting the day-to-day operations and overall condition of our buildings.

This role also includes mandatory participation in an on-call rotation. During assigned on-call periods, the Maintenance Technician "must remain available to respond to after-hours service requests and emergency situations as needed.

#### KEY RESPONSIBILITIES

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- Conduct routine inspections of residential and commercial properties and equipment;
- Utilize and maintain a database for all maintenance activities and to track suppliers;
- Perform preventative maintenance and handle basic repairs and maintenance;
- Prioritize assigned maintenance tasks and activities to ensure operational efficiency;
- Oversee contractors when professional repairs are necessary;
- Repair equipment or structures as necessary;
- Ensure all health and safety policies are taken care of and that everything is in compliance;
- Perform general aesthetic upkeep which can include painting, basic carpentry, or landscaping;

- Participate in a structured on-call rotation and provide timely responses to issues arising outside of standard business hours; and
- Perform other related duties as assigned.

## **QUALIFICATIONS & SKILLS**

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- Ability to lift heavy objects up to 50lbs;
- Must be physically able to climb ladders, bend, or crawl into awkward spaces;
- Ability to solve basic problems that may arise on the job;
- Knowledge of electrical and plumbing systems in day-to-day tasks for the job;
- Ability to respond to emergencies in a timely manner and be able to prioritize important tasks;
- Ability to communicate any issues or problems to the Senior Property Manager while also being able to work with other staff members to get a particular job completed;
- Ability to organize calendars and appointments especially in relation to regular required maintenance; and
- Ability to multitask maintenance repair requests in order to keep the buildings in good standing.

## **ABOUT PRIVATE PENSION PARTNERS REALTY SERVICES**

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P3 Realty (<https://www.p3realtyervices.com/>), a division of the Private Pension Partners (P3) Group (<https://privatepensionpartners.com/>), provides integrated property management and brokerage services for P3 assets and third-party clients. Our solutions are technology-driven and operations-focused, with a strong commitment to tenant satisfaction and long-term asset performance.

Applications for this position can be completed using the following link:

<https://privatepensionpartners.bamboohr.com/careers/69>

We thank all candidates who apply, however, only those selected for a personal interview will be contacted.